



Los Alamos Farmer's Market 2024 Application

Thank you for your interest in being part of the Los Alamos Farmer's Market season.

Vendors may apply for participation in the Market at any time during the season. You will be notified of your acceptance or denial after your application has been reviewed, or call the Market Manager at 505-929-6579.

HOURS

The Los Alamos Farmers Market is held from May 2, 2024 through October 31, 2024 every Thursday from 7am to 12:30 in Ashley Pond Park. Off load in Justice Center Parking lot.

PRICING

Daily Fees

\$18 per 10x10 tent space used for vending per market every week , and any space used outside your tents area you will be charged accordingly. All vending is off loaded.

In addition to your booth fee \$18 **extra for a Chile roaster** space per market, also you must have an ABC Fire Extinguisher and a fire blanket on hand at all times. Chile roasting only permitted on pavement and must be Inspected by the Los Alamos Fire Marshall and NM Gas.

Full Outdoor Market Fees (May 2 October 31)

(this is a one-time payment for the season).

Thursday's, \$486 + \$25 app fee= \$511

A \$50 discount is offered for a non-refundable upfront payment with this application (\$461 due with application).



Los Alamos Farmer's Market 2024 Application

RESOURCES & INFORMATION

EBT and Double Up Food Bucks

All eligible vendors accepting EBT and Double Up Food Bucks (Coins) must submit their 2024 SNAP and Nutrition Incentive Certified Vendor paperwork with your application. You will not be paid until the market manager has a copy of your certificate.

Information for Permits

For Ungraded Eggs for application call 575-646-1616 or download permit from www.nmda.nmsu.edu

Nursery License

For Nursery License contact NM Dept. of Ag. at 575-646-3207 or www.nmda.nmsu.edu to download permit.

Temporary Food Permit

www.nmenv.state.nm.us/fod/Food_Program/applications.html

This is for the sale of any hot or ready to eat foods, including roasting green chile.

This is also who you will call for information on Home Based Foods processing information

Call at 575-753-7256 (Española Office).

APPLICATION SUBMISSION

This application must be submitted with:

- All permits, including your processor's
- Liability insurance and label
- Non-refundable application fee of \$25. Please make check payable to *Los Alamos Farmers' Market*.

Mail completed application packet to: **Los Alamos Farmers Market, PO Box 173, El Rito, NM 87530**

or Email it to Cindy at talacook@windstream.net

Questions? Home: 575-581-4651, Cell: 505-929-6579



Los Alamos Farmer's Market 2024 Application

Please keep pages 3-5 for your own records.

Los Alamos Farmers' Market Rules & Regulations

Reselling will not be tolerated at the LAFM. **There will be no exceptions.** Any infractions will be viewed as deception and will result in permanent exclusion from the LAFM. (Please consult the market manager if there are any questions and you need clarification).

Farmers will only be allowed to sell produce grown & harvested by them within the borders of New Mexico. Preference will be given to farmers closest to the Los Alamos area. Any farmer or product outside this area must be approved on a case-by-case basis.

Only items listed on your crop plan may be sold at market.

Farmers must notify the market manager of changes in their crop plan in writing before bringing any new crop to market. Management may ask a vendor to remove any item that is not listed on their crop plan. Farmers entering the market for the first time during the season may be required to withhold product if it is determined that there is too much of that product at the market on that day.

*ALL VENDORS must agree to assist in the inspection of their farm or gardens. Failure to do so can result in suspension. Everyone will be inspected once every three years, or more often if warranted.

Produce offered at the market must be grown, cared for, and harvested by the local farmer. To assure our customers that they receive the highest quality fruits & vegetables, any overripe fruits or produce must be clearly marked and priced as such.

Cider & Juices can be sold by the producers of those fruits. Processors must use new containers. A copy of your processor's permit, liability insurance and label must be submitted with your application.

Dried Fruits & Vegetables can only be sold from the produce you have grown & harvested.



Los Alamos Farmer's Market 2024 Application

A copy of your processor permit, liability insurance and label must be submitted with your application.

Eggs must be from your own fowl. Eggs must be washed and containers must be clean or new. Eggs must be kept cool and marked if not labeled "Ungraded". Also egg cartons must have your farm information label attached.

Honey & Bee Product can only be extracted and bottled by the person owning and raising the bees. Wax products must come from these bees only.

Dairy Product: must be from your own stock. All items must meet State and Federal guidelines. Label must be attached with your application along with your permits & insurance.

Jams & Jellies, Salsa, Dips and Mixes

All these items must be made from fruits & vegetables you have grown or that come from a regional farmer. All these items must also be processed in a state-approved facility. Permits and insurance are required for these products and a label needs to be submitted for each product with your application.

Baked Goods: all of these items must be made from scratch, using local fruits and ingredients whenever possible. Items must be individually wrapped or covered. A copy of your processor's permit, liability insurance and label must be submitted with your application.

Meats: Animals that you have raised from babies or have owned for a year can be sold as meat. Also customers have asked what your animals are fed. Please post in your booth. Copies of Permits/ USDA Processing/ Insurance/and label must be submitted with your application.



Los Alamos Farmer's Market 2024 Application

NON-EDIBLE ITEMS:

Nursery plants, trees and flowers must be raised by the farmer. State license or permit must accompany your application. The market does have a nursery umbrella but you can be put on it if you do not have one or are not under another markets' umbrella. Sign-up is available in September for the following year's license. If interested, contact manager for more information. No sales of Marijuana plants or products will be allowed at market.

Tinctures, Salves, Oils ,Lotions, Soaps & Candles.

Must be made and not purchased. Local ingredients is encouraged. Liability Insurance needed on this product.

CRAFTS:

Basketry, Recycled Wooden items, Recycle Paper Art, Weavings with some local yarns in them, Baskets you've woven, Pottery, Items made from wood, Wooden or Birdhouse made of recycled materials, willow and branch furniture, candles, all craft must be made and sold by the person selling them. All craft must have some local materials in them.



Los Alamos Farmer's Market 2024 Application

Rules & Regulations

**Please Read Carefully*

1. All sellers are required to fill out and read the market application before being allowed to sell at the market.
2. You are required to have a sign with your business information clearly displayed.
3. You must operate your booth/stand in a sanitary manner, keeping all products inside your booth.
4. You are also responsible for your trash disposal (dumpster) and leaving your area clean. If you leave any trash or produce in your area you will be given 1st time verbal warning, 2nd time a written warning and \$18 fine, and 3rd time you will be suspended for a market and a \$36 fine.
5. You must call or email when you are going to miss a Thursday once you are a regular vendor. If not a \$18 fine will be issued for the date you miss without calling. Home 575-581-4651, Cell 505-929-6579 or talacook@windstream.net
6. You must also notify the market manager of your last Thursday at market for the season either by email or phone. A fine of \$18 will be issued if you don't. 505-929-6579 or talacook@windstream.net.
7. All regular vendors must be in the park no later than 6:30am. If you are not in your space by that time, your space will be sold from 6:30-6:45am.
8. All vendors will be off loading at market, and cars or trucks can park in library parking lot across from market (in the old market lot) during market, unless pre-approved.
9. The use of human fertilizer on any product sold at the Los Alamos Farmers' Market is prohibited!
10. You must turn in seasonal income report due by November 14, 2024, send to 505-929-6579 or talacook@windstream.net



Los Alamos Farmer's Market 2024 Application

Opening date May, 2024

Your estimated starting date _____

Name; _____
Farm Name or Business Name: _____
Mailing Address: _____
City _____ Zip _____ County _____
Phone _____ Cell _____
Email _____

Please complete the application and review the data sheet. List the crops and farm products that you plan to sell at the market this season. Please be as thorough as possible. Attach additional sheets if needed. Please send in all permits, licenses, and insurance copies with your completed application and agreement.

Application Statement:

I agree to **A)** abide by the Rules & Regulations of the Los Alamos Farmers' Market **B)** obtain any and all permits required by municipal, county or state agencies **C)** assist in any inspection of my farm by the Los Alamos Farmers' Market & County Extension Agency Service **D)** display a sign with my business name and farm information during market hours. I further understand that failure to abide by the market rules & regulations may result in a loss of vending space.

I also agree not to hold the Los Alamos Farmers' Market, Los Alamos Commerce and Development Corporation or the County of Los Alamos responsible for any damages arising out of any sales from any of my products that are sold at market. I am also responsible for all damages that may occur at my booth or within it. It is my responsibility to weigh down all tents or umbrellas and keep them safe from accidents.

All items for sale in your booth must be listed on your application. Again, **NO RESELLING** of any kind will be allowed. Please sign and date below that you have read the above and agree to all of the Rules & Regulations.

Name _____ Date _____



LOS ALAMOS
FARMERS'
MARKETS

Los Alamos Farmer's Market 2024 Application

Please sign that all the information is correct.

Name _____ Date _____

Los Alamos Farmers Market
2024 Processors Food Plan

Processor Name: _____

Business Name: _____

Processor Kitchen address _____

City _____ County _____ Zip _____



Los Alamos Farmer's Market 2024 Application

This is your log on processed foods; please keep a copy with your receipts.

Some of you already keep a log but for those who don't this will help if anything is called into question. This market does ask you to support local when possible in your products.

FRUITS/ VEGETABLES	Who & Where you purchased from	Amounts	
Example : Apricots	Cindy Talamantes LAFM El Rito, NM 87530 505-929-6579	20 lbs	\$50